

INSTRUCTIONS TO AUTHORS IN JOURNAL "METALURGIJA": (with the Appendix "New Additional Important Information to Authors")

In order to further enhance the scientific level of the journal *Metalurgija* and to improve its appearance, former "The instructions to authors" have been supplemented and the authors are kindly asked to prepare their manuscripts according to the new instructions:

The journal *Metalurgija* publishes papers in the field of metallurgy and related fields (physics, chemistry, chemical engineering, mechanical engineering, environmental protection etc) if they are interesting from the view of metallurgy.

The paper should be written and prepared in accordance with the following instructions:

- the paper must be unpublished and properly prepared for printing,
- papers will be printed in Latin letters, in the Croatian (=163.42), or English (=111) language.
- The manuscript must be prepared using the proper standard English language. Name and address of the professional / responsible translator (not authors) should be indicated at the end of the manuscript as a "Note". **Signed certificate that the translator has translated the manuscript (the title of the manuscript is obligatory) must be sent along with the manuscript.**
- Authors are obliged to **format the manuscript in the way it is going to be published in the Journal *Metalurgija* – use A4 page size, text formatted into 2 columns. Maximal allowed length of the manuscript (including Figures and Tables) is 5 pages.** The text should be written in MS Word with font Times New Roman, characters size 12. Papers should be written in 3rd person, according to the legal standards and INDOK – regulations.
- Authors are obliged to **write metrological correctly**, using appropriate terminology, and SI – units (System International, SI). Also, instead of: a-b; 30.4 °C; 1000; 5%; (m);(°C); (%) etc; must be: a - b; 30,4 °C (always, in all text and illustration "comma /,"; no "point /."); 1 000; 5 %; / m; / °C; / % etc.
- The **title and abstract** should not exceed 110 – 120 words; provide a maximum of 5 "keywords" in italic. **UDC** (Universal Decimal Classification) **is obligatory.**
- **Symbols of physical values** should be written: Capital letter in italic and small letters normal text. Numerical values should be written in normal text (not italic).
- **Diagrams must be** prepared using the appropriate program package, e.g. Corel Draw. The size of the symbols should be selected so that after the expected reduction of the Figure (on 8 cm) **each of the Capital Letters / Characters are 2 mm high;**
- **Tables must be** prepared:
 - number of Tables – not bold
 - description of Tables – **bold**
- **Figures must be** prepared:
 - number of Figures – **bold**
 - description of Figures – not bold
- **Letters and numbers in all Figures and Tables must be of identical height – 2 mm; not bold.**
- **References** should be cited in numerical order as they appear in text. The number of each reference should be inserted into the text in the appropriate position using square brackets []. **References must be cited according to the Rules of Chemical Abstract**, and should be of the most recent date.
Examples:
 - **Book:** first name initials and the last name of all authors, book title, publisher, place and year of publication, page from-to indicated with "pp.". Example: F. Habashi, A Textbook of Hydrometallurgy, Metallurgie Extractive Quebec, Quebec, 1993, pp. 341-367 and 412,
 - **Article in Journal:** the authors' first name initials and the last name, journal title, volume (bold type), year of publication (in parenthesis) number of the journal (unnecessary in case of continuous pagination), pages from-to. Example: G.G. Schlomchak, I. Mamuzić, F. Vodopivec, Materials Science and Technology, 11 (1995) 3, 312-316
 - **Article in a Book,** Encyclopaedia, Lexicon: author's first name initials and his last name, the title of the paper, the title of the book, editor's first name initials (with the indication "ed." in parenthesis, volume with mark "vol", publisher, place of publication, year of publication, pages from-to with the indication of "pp." Example: P. Matković Hard Metals in Tehnička enciklopedija (D. Štefanović, ed.), vol. 13, Leksikografski zavod "Miroslav Krleža", Zagreb, 1997, pp. 278-282,
 - **Article in Proceedings of Symposium Papers:** author's first name initials and his last name in the title of proceedings (includes the title of proceedings and/or name of symposium with indication "Proceedings" and place and year of holding if others than place and year of the publication of proceedings), editor's first name initials and his last name if indicated with indication "ed." in parenthesis, publisher, place of the publication, year of publication, pages from-to with indication "pp.". Example: G. M. Rotcey, Proceedings, International Solvent Extraction Conference, Barcelona, 1999, M. Cox, M. Hidalgo, M. Valiente (ed.), vol. 1, Soc. Chem. Ind., London, 2001, pp. 519-523,
 - **patent:** author's first name initials or name of the legal person of patentee, name of patent, patent country with patent number or patent registration, date in parenthesis. Example: V. Logomerac, PELOFOS, Italian patent No. 764917 (15.05.1967.)

Use of DOI number of references is obligatory if available.

Out of the total number of references, maximum 20 % of authors self citations is allowed. Maximal allowed percentage of Journal *Metalurgija* citations is 20 % of the total number of references.

References are cited in the language in which they have been published. References published in letters other than Latin will be transferred in Latin letters in accordance with commonplace regulations.

Journal *Metalurgija* classifies the papers into following groups:

- **Original scientific paper**, in which the results of research work are presented in such a way that it enables their repeating or submitting to unambiguous testing,
- **Preliminary note**, in which original results of unfinished until that moment still unpublished research work are presented or a new scientific conception is being announced requiring immediate publishing,
- **Review paper** in which an original, resumed review of an item or part of it is presented whereby the author tries to point out his own original contribution,
- **Professional paper** in which, based on one's own experience, a useful contribution concerning a particular profession is given,
- **Review** in which a description of a scientific and professional event (is given holding of Symposium, book presentation and the like).

All paper classes, except review papers and reviews, should contain usual sections: Introduction (purpose of the work and the state of former investigation), Experimental work (method and work technology), Results and discussion, Conclusion, Acknowledgments, References, List of symbols, abbreviations and acronyms.

At submitting the manuscript the author can indicate the group and the article's origin contribution. However, the reviewers will give the final decision regarding the category of the submitted paper. The author not satisfied with the group selection can call off his manuscript.

The papers not consistently prepared according to the Instruction to the authors will not be considered.

Papers should be submitted in two print copies and one electronic version on CD, the author's address and his e-mail should be included, to the address of Editorial Board:

10000 Zagreb, Berislavićeva 6, Croatia.

or

an electronic version *via* e-mail to: ilija.mamuzic@public.carnet.hr.